

# ALEXA WINAKOR

Hospitality Professional

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## EDUCATION

### New York Real Estate Institute 2020

- Licensed Real Estate Salesperson

### Fashion Institute of Technology 2016- 2020

Bachelors of Science in Fashion Business Management and a Minor in Design Thinking

### Polimoda University

Spring 2019

- study abroad program in Florence, Italy

## SKILL

Open Table  
Micros POS  
Microsoft Office  
All Social Media Platforms  
Bussing /Running  
Hostessing/ MD  
Waitressing  
Bottle Waitressing  
Event Planning  
Event Management  
Booking and Scheduling

Hello, my name is Alexa Winakor. I am hospitality and service industry professional looking to expand my knowledge and skillset across different sectors of the hospitality industry. My experience ranges from small local business to high end luxury dining and nightlife. My carrer has exposed me to both front of house and back of house roles for a multitude of companies across New York, and recently lead me to my current role as Assistant Events Manager at the 48th Annual Telluride Film Festival. My skillset is applicable in a variety of sectors within this industry and I am looking to continue to network and grow through new opportunities.

## EXPERIENCE

### Spring Studios

New York, NY

- Events and Venue Coordinator
- Planned large scale events such as NYF Future of Everything Festival, Tribeca Film Festival, and more
- Communicated with all vendors and clients on scheduling, deliveries, set up, and breakdown

Spring  
2022

### Telluride Film Festival

Telluride, CO

- Assistant Events Manager
- Admin Scheduling, Lead contact for 100+ volunteers, Event Prep,

Summer  
2021

### Duryea's Lobster Deck

Montauk, NY

- Lead Hostess

Summer  
2021

### Etiquate Pop Up Dining Experience

New York, NY

- Food Server
- Bottle Waitress for the Dinner and Show Experience
- Event setup and prep

Spring  
2021

### MATTE Projects

New York, NY

- Experiential Events Intern
- Assisting with pitch decks, sourcing, vendor communications, and client calls
- On site production assistant and event staff

Spring  
2020

### Hi-NRG Events

New York, NY and New Jersey

- Special event staff for SPACE Event Spaces
- Dancer and entertainer

2020

### Kelly B. Boutique

Montauk, NY

- Sales Associate
- Visual Merchandising
- Accessories Buying Assistant

Summer  
2019  
2020  
2021

### The Crows Nest

Montauk, NY

- Busser and designated trainer for new bussing staff
- Food Runner
- Special event serving staff for corporate events, rehearsal dinners, weddings, and birthday parties

Summer  
2019  
2018

### AIM Hospitality

Party promotions and table host

- Promoting Assistant for NYC Nightclubs: Tao, PHD, Lavo, Marquee and more

2016-2019

### Navy Beach Restaurant

Montauk, NY

- Hostess and reservationist
- Busser, runner, and special event staff

Summer  
2017  
2016  
2015